

## Information Required for Issuance of Immigration Form I-20 or DS-2019

Capstone International Services (CIS) **MUST** have the following information in order to issue Form I-20 (F-1) or DS-2019 (J-1), which are required for (1) visa issuance and entry to the US and/or (2) transfer of responsibility of your legal status from another institution in the US to The University of Alabama (UA).

**PRINT CLEARLY IN INK. Complete All Information. Attach Requested Documents.**

1. Name: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
(last / family name) (first / given name) (middle name, if any)  
**NAME on I-20 or DS-2019, Passport and I-94 record (obtained at port of entry) must MATCH EXACTLY**
2. E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_  
(including country/city codes)
3. Date of birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ 4. City of birth: \_\_\_\_\_  
(month) (day) (year)
4. Country of birth: \_\_\_\_\_ Gender:  Male  Female
5. Country of citizenship/nationality/passport: \_\_\_\_\_
6. Country of legal permanent residence: \_\_\_\_\_  
(Permanent residents of the US are those who are approved by USCIS and hold a "green card.")
7. Occupation/profession in your country of legal permanent residence: \_\_\_\_\_
8. Have you ever been enrolled at The University of Alabama?  Yes  No **▲**If yes, answer the following:  
**▲**Level of study pursued:  Intensive English (ELI)  Undergraduate  Graduate  
**▲**Date of previous attendance: FROM \_\_\_\_/\_\_\_\_/\_\_\_\_ TO \_\_\_\_/\_\_\_\_/\_\_\_\_  
(month) (year) (month) (year)
9. The I-20 or DS-2019 form that I receive from The University of Alabama will be used for:  
 a. Initial (first time) attendance at UA.  
 b. Change of status to F-1 for initial attendance at UA.  
 c. Transfer from another US school.  High school  2-yr. college  4-yr. college/university  
 School most recently attended: \_\_\_\_\_  
 I-20/DS-2019 form **CANNOT** be issued without the following documents: completed UA **"Transfer Recommendation"** form with Part II signed by the international advisor at your current school; copies of your most recent: **I-94, I-20/DS-2019, Passport Biographical and Expiration page, and Visa**
10. Intended /desired major field of study at UA: \_\_\_\_\_
11. Will any family members accompany you to UA as an F-2 or J-2 dependent?  Yes \*  No  
 \* Provide the following information for each family member (F-2 / J-2) on a separate page and attach:  
 (a) complete name: last/family; first/given, middle; (b) relationship to you; (c) date of birth; (d) city of birth;  
 (e) country of birth and (f) country of citizenship

**Dependents of Students.** We encourage dependents to accompany you when you first enter the US. However, if dependents will join you later, CIS will furnish necessary documents provided you have proof of sufficient funds for their support (see *Estimated Cost of Attendance* for financial information).

**Visa Application.** You and accompanying dependents must obtain the appropriate visa at a US consulate abroad. To obtain a visa, the consular officer must be convinced that you have ties to your home country which you will not abandon. These ties must represent a reasonable expectation that your intentions of returning to your home country upon completion of studies in the US are serious. Otherwise, you will have difficulty obtaining a visa. Examples include, but are not limited to: (a) real estate property in your name and (b) prospective offer of employment upon your return. See the website of the US consulate where you will apply for a visa for more information.

**Medical Insurance.** University of Alabama policy requires that all international students in F-1 status and students and dependents in J-1 and J-2 status maintain continuous medical insurance coverage for the duration of study. Your student account is billed automatically for UA's insurance plan each semester (6-months premium at Fall and Spring registration). To request this charge be removed, UA Student Insurance Office must receive a completed *International Student Insurance Waiver Form* on or before the deadline indicated on the waiver form. The insurance policy information section of the waiver form must be completed and signed by your insurance provider; coverage must meet or exceed UA's requirements. Failure to meet these requirements will result in your waiver request being denied, leaving you responsible for payment of the charge to your student account. For more information, contact the UA Student Insurance Office at telephone: 205-348-2158; fax: 205-348-9571; email: [insurance@cchs.ua.edu](mailto:insurance@cchs.ua.edu). The *International Student Waiver form* is available at website: <http://rshc.ua.edu/>.